



Board of Directors Meeting

Minutes for the date of June 7, 2024 – 8:00 am CST

Agenda	Discussion	Action
Welcome and Call to Order	<ul style="list-style-type: none">• Board Members: Alfredo Villalobos, Dan West, and Maggie Barreiro were physically present. Victor Saenz was present via Zoom.• Book Report Leadership and Trevor Sorensen were present via Zoom.• Brillante representatives: Aaron Brenner was present to help facilitate the meeting and introduce Brillante teammates for specific sections.• Ms. Luciana Hampilos, a prospective board member was present.	Meeting called to order by Dan West, Brillante Board Chair at 8:02 AM.
Attendance and Quorum	<ul style="list-style-type: none">• Quorum was met. Board Member Victor Saenz joined the meeting at 8:43am.	
Review & Approval of April 9, 2024 minutes	<ul style="list-style-type: none">• The minutes from April 9, 2024 were reviewed and approved by all present board members.	
Reading of Brillante Mission	<ul style="list-style-type: none">• Maggie Barreiro read the Brillante mission, values, and goals.	
Public Comments	<ul style="list-style-type: none">• No public comments were made.	
Childcare Partnerships	<ul style="list-style-type: none">• Mr. Brenner updated the board on the submitted application. He reminded the board that the program's employees are Seton employees, not Brillante employees.	

<p>Facility, Safety & Security</p>	<ul style="list-style-type: none"> ● Alfredo Villalobos updated the board on the roof inspection and made recommendations for building upkeep. ● Mr. Brenner updated the board about the barn renovation project for Estrellita, the childcare center. ● Mr. Brenner explained the various safety features that will be added to the campus after Brillante received a Safety and Security Grant. <ul style="list-style-type: none"> ○ The board motioned and approved the safety and security features. 	<p>Mr. Villalobos explained the inspection process and answered board member's questions about roof warranties.</p> <p>Mr. Brenner explained Seton's role in facility maintenance at Brillante.</p> <p>Board Members asked clarifying questions about the added safety components.</p> <p>Ms. Barreiro inquired about the additional space being used for parent/student gatherings.</p> <p>Mr. Villalobos motioned to approved the safety and security features and Ms. Barreiro seconded.</p>
<p>Finance</p>	<ul style="list-style-type: none"> ● Trevor Sorensen and Derek Lutz from Book Report reviewed the FY24 budget and YTD financials, noting no change beyond an uptick in contracted expenses. Mr. Sorensen and Mr. Lutz also reviewed Brillante's expected Charter First rating for the year. <ul style="list-style-type: none"> ○ The Board motioned and approved the FY24 budget. ● Mr. Sorensen then continued to the FY25 budget, noting drivers and potential risks. Mr. Sorensen also addressed the fundraising need for that fiscal year. <ul style="list-style-type: none"> ○ The Board motioned and approved the FY25 budget. 	<p>Mr. Villaboas motioned the approval of the FY24 budget. Ms. Barreiro seconded this motion.</p> <p>Mr. Villaboas motioned the approval of the FY25 budget. Ms. Barreiro seconded this motion.</p>

	<ul style="list-style-type: none"> Mr. Sorensen and Mr. Brenner discussed the recommended auditors for Brillante. 	Mr. Villalobos motioned the approval of the auditors recommended by the finance committee. Ms. Barreiro seconded this motion.
Operations		
Attendance and Enrollment	<ul style="list-style-type: none"> Mr. Brenner informed the board that Brillante is 82% enrolled with more potential students in the pipeline. Mr. Brenner also informed the board on their enrollment strategy. The Brillante team addressed the attendance at Brillante and their strategy and goals to increase student attendance in the coming school year. 	The board made suggestions and asked questions concerning attendance.
Talent	<ul style="list-style-type: none"> Ms. Hernandez Akers updated the board that 95% of the present staff were extended offers and 100% accepted. She also announced that the LLSP was hired. Ms. Hernandez Akers also asked for the Admin calendar to have 217 work days. 	
Academic, Staff and Data	<ul style="list-style-type: none"> Ms. Salinas shared the end-of-year growth in the students' NWEAP MAP results and Dibels scores, linking growth to attendance. Ms. Salinas also addressed the continued partnership with Apple Tree for pre-k and the results from the Every Child Ready (ECR) state-approved test. 	The board asked clarifying questions about the different tests and the data presented.
Family Engagement & Student Recruitment	<ul style="list-style-type: none"> No updates were given. 	
Legal Committee	<ul style="list-style-type: none"> No updates were given. 	

Fundraising	<ul style="list-style-type: none"> Mr. Brenner walked through Brillante’s fundraising needs for the upcoming year and a robust fundraising strategy. 	The board asked clarifying questions about the fundraising numbers.
Review & Approval	<ul style="list-style-type: none"> The board moved and approved TEKS certification with proper modifications. The board discussed the low attendance waiver days of the solar eclipse on April 8, 2024, and Cold Weather Day on Jan.17, 2024. <ul style="list-style-type: none"> The board motioned and approved that January 17, 2024 and April 8, 2024 were waived. 	<p>Mr. Villalobos motioned to approve the TEKS certification with the discussed modifications. Ms. Barreiro seconded the motion.</p> <p>Mr. Villalobos motioned to approve the waiver days and Ms. Barreiro seconded.</p>
Governance Committee	<ul style="list-style-type: none"> Ms. Barreiro sent a self-assessment survey for board members to fill out online. Mr. West also reminded the board about completing TEA board course requirements. 	<p>Ms. Barreiro will assess the data from the survey with Mr. Brenner.</p> <p>Ms. Barreiro recommended that the school staff prioritize the CPR and health courses.</p>
Board Updates	<ul style="list-style-type: none"> Mr. West introduced Ms. Luciana Hampilos as a potential new board member for the Brillante board. <ul style="list-style-type: none"> The board motioned and approved Ms. Luciana Hampilos as a board member for the Brillante board. The board motioned and approved Ms. Luciana Hampilos to be on the board’s legal committee. 	<p>Ms. Barreiro motioned to approve Ms. Hampilos as a Brillante board member. Mr. Villalobos seconded.</p> <p>Mr. Villalobos motioned to approve Ms. Hampilos as a board’s legal committee member. Ms. Barreiro seconded.</p>
Executive Session	<ul style="list-style-type: none"> Board members convened into executive session. 	Board Member Alfredo Villalobos motioned to begin

		the Executive Session. Dan West seconded.
Board Updates	<ul style="list-style-type: none"> Following, executive session, the board motioned and approved Ana Karen Salinas as Superintendent of Brillante Academy. 	Ms. Hampilos motion to approve Ana Karen Salinas as the new superintendent of Brillante Academy. Mr. Barreiro seconded.
Meeting Adjourned	<ul style="list-style-type: none"> Meeting was adjourned at 11:12am 	<p>The meeting was adjourned at 11:12am.</p> <p>All Board members agreed to adjourn.</p>