



Board of Directors Meeting

Minutes for the date of November 19, 2025, 5:00 pm - 7:00 pm CST

Agenda	Discussion	Action
Welcome and Call to Order	<ul style="list-style-type: none"> ● Board Members: Alfredo Villalobos, Luciana Hampilos and Judge Fonseca were physically present. Victor Saenz and Dan West were present via Zoom. ● Trevor Sorensen from Seton was present via Zoom. ● Lucy Green and Jared Whitton from Book Report were present via Zoom. ● Erika Stafford and Ashley Vasquez from Blazek & Vetterling were present via Zoom. ● Brillante representatives, Ana Karen Salinas, were present to help facilitate the meeting and introduce Brillante teammates for specific sections. 	Meeting called to order by Mr. Dan West, Brillante Board Chair, at 5:02 pm.
Attendance and Quorum	<ul style="list-style-type: none"> ● Quorum was met with all 5 board members present. 	
Review & Approval of October 2, 2025 minutes	<ul style="list-style-type: none"> ● The minutes from October 2, 2025, were reviewed and approved, subject to an edit from Mr. Villalobos about the policy operations. 	Luciana Hampilos motioned to approve the October 2, 2025, minutes. Judge Fonseca seconded. The Board unanimously approved.
Reading of Brillante Mission	<ul style="list-style-type: none"> ● Luciana Hampilos read the Brillante mission, values, and goals. 	

Public Comments	<ul style="list-style-type: none"> ● No public comments were made. 	
Finance	<ul style="list-style-type: none"> ● Audit <ul style="list-style-type: none"> ○ Blazek & Vetterling <p>Erika Stafford and Ashley Vasquez reviewed the Brillante audit for FY25</p> <ul style="list-style-type: none"> ● The team said that the audit was smooth and there was nothing of note to discuss further. ● They noted increases due to enrollment growth. ● Ms. Stafford also noted that the lease payments will be moved to a different section of the audit. ● November 28th deadline to sign and approve the audit ● <p>Board Members asked clarifying questions about inquiries to note for next year's audit</p> <p>Mr. Sorensen asked the board to approve the audit for FY25 pending the</p> <p>The board unanimously approved the audit.</p> ● Lucy Green reviewed the financials as of October 31st <p>Health Insurance, food and general Expenses are trending below budget</p> <p>Reviewed the Charter First metric and the lease change effect</p> <ul style="list-style-type: none"> ○ Mr. Sorensen and board members discussed the Charter First rating change, possible effect of a future score and active work to improve the score. 	<p>Trevor Sorensen will circulate the full audit to all Brillante board members.</p> <p>Mr. Villalobos motioned to approve the audit. Judge Fonseca seconded. The board unanimously approved.</p>

	<ul style="list-style-type: none"> ● Mr. Sorensen then discussed the Policy Manual edits and asked for the board’s approval. 	<p>Mr. Villalobos motioned to approve the edits to the Policy Manual. Judge Fonseca seconded. The board unanimously approved.</p>
<p>Facilities</p>	<ul style="list-style-type: none"> ● Mr. Sorensen gave an update on facilities. He presented the three improvements that will be made on the Brillante campus. <ul style="list-style-type: none"> ○ An additional classroom for Pre-K ○ The Great Room: multi-use space ○ 8-10 classroom space to serve Pre-K4, K and specials classroom ○ Board Members asked Brillante staff about the improvements and parents’ response to the additions. ● Brillante staff also discussed the roof leakage in some modules and the action plan. 	
<p>Brillante Academy Updates</p>	<ul style="list-style-type: none"> ● Ms. Liz Troncoso presented academic updates <ul style="list-style-type: none"> ○ 90-day plan for STAAR preparation ○ Shared data from exit tickets in 3rd grade. ○ Ms. Ana Karen Salinas shared outcomes from the Brillante School Review that took place today. ○ Board members and Brillante staff discussed testing and the plan in place for success on the future state tests. ● Katie Hernandez Akers gave an update on Brillante’s enrollment and trends pertaining to the numbers. She also discussed the recruitment efforts that will occur in the coming months. <ul style="list-style-type: none"> ○ Board Members asked clarifying questions about enrollment 	

	<p>and recruitment efforts as well as TEA adjustments.</p> <ul style="list-style-type: none"> ● Ms. Salinas presented the recent attendance percentages and the reasoning behind the numbers as well as implementations in place to improve the percentages. <ul style="list-style-type: none"> ○ The Board asked clarifying questions about the numbers. ● Ms. Salinas presented the Possip data for staff and parents <ul style="list-style-type: none"> ○ Board Members discussed the data and asked questions about the feedback. 	
<p>Legal Committee:</p>	<ul style="list-style-type: none"> ● Ms. Luciana Hampilos presented the following: <ul style="list-style-type: none"> ○ The Security Good Cause Exception. ○ Policy PG-2.114 Student Health Curriculum- counsel asked the Student Health Advisory Committee to have a policy on how to choose and determine the curriculum. ○ PG-3.206 Released Time Courses- requires that students take time off of school to take religious education up to five hours. ○ Discussion of SB 11- no policy needed. ○ Outside counsel recommended amending handbook 	<p>Ms. Hampilos suggested that no action should be taken until feedback is received on present compliance regarding the good cause exception.</p> <p>Mr. West suggested we return to PG-2.114 after recommendations from the SHAC.</p> <p>Luciana Hampilos moved to approve the PG 3.206 Judge Fonseca seconded. The board unanimously</p>

	<p>language to allow time for a moment of silence for students & staff to pray. But the board has an option to have a policy to read the bible or religious texts during school.</p>	<p>approved.</p> <p>Ms. Luciana moved to approve to amend the handbook thus no policy was needed at the time. Victor Saenz seconded. Ms. Hampilos will work with Mr. Saenz to propose language and consider whether a policy may be needed. The board unanimously approved.</p>
<p>The board decided to end the board meeting with Executive Session.</p>		<p>Luciana Hampilos motioned to approve to end the meeting in Executive Session. Victor seconded. The board unanimously approved.</p>
<p>Executive Session</p>	<ul style="list-style-type: none"> ● Executive Session occurred at 7:00pm 	
<p>Meeting Adjourned</p>	<p>The meeting was adjourned at 7:16 pm</p>	